

# Delegate to the Education Committee Delegate term of service will be August 2025 – August 2027

# ELIGIBILITY

Candidates for Delegate to the Education Committee must:

- 1. Be a CRNA who spends at least 50% of their time in the didactic and/or clinical instruction of nurse anesthesia students at the time of application.
- E-mail a consent form, curriculum vitae, position statement, and biographical sketch (which includes educational responsibilities and time commitment to educational activities) to education@aana.com by December 17, 2024. The position statement and biographical sketch will be posted on the AANA website prior to the Assembly of Didactic and Clinical Educators (ADCE).
- 3. Give a 2–3 minute speech at ADCE describing your candidate position. A pre-recorded speech can be submitted in lieu of an in-person speech if the candidate will not be attending ADCE.

# DUTIES OF THE DELEGATE TO THE EDUCATION COMMITTEE

If elected, the Delegate will serve a two-year term:

- 1. Be continuously involved in the didactic and/or clinical instruction of nurse anesthesia students during their tenure on the committee.
- 2. Attend the ADCE and Annual Congress during the two years of their term.
- 3. Attend Education Committee meetings and conference calls for the two-year term which begins immediately following the Annual Congress in the year elected.
- 4. Perform the duties of this position.

### APPLICATION

- 1. Position Statement
  - Submit a one-page, typed, double-spaced position statement.
- 2. Biographical Sketch
  - Submit a one-page, typed, double-spaced biographical sketch, which includes educational responsibilities and time commitment to educational activities.
  - Biographical information could include educational background, year you became a member of the AANA, participation in nurse anesthesia education programs, service on state committees and offices held, service on AANA committees and offices held, and employment
- 3. Curriculum Vitae
  - Your CV may include name, licensure, education, employment history, professional memberships, and professional activities
- 4. Completed consent form

### PROCEDURES FOR ELECTION TO EDUCATION COMMITTEE

- 1. All candidates will give 2-3 minute speech at the beginning of ADCE 2025. If you cannot attend, a prerecorded speech can be played for the attendees.
- 2. There shall be no nominations from the floor.
- 3. All registered AANA members at ADCE will receive a link to vote electronically.

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- 4. Any questions regarding the voting process must be submitted to education@aana.com for review by the Chair of the Education Committee prior to the acceptance of the election results.
- 5. Votes will be tabulated once the online voting survey closes.
- 6. A plurality vote shall elect the Delegate.
- 7. Election results will be presented prior to the close of the meeting and communicated to the membership.
- 8. In the event of a tie vote, the tie shall be broken by a vote of the Education Committee members.
- 9. Vacancies shall be filled in the manner prescribed in the AANA bylaws and standing rules. The Assembly of Didactic and Clinical Educators recommends that in the event a vacancy, the candidate receiving the next highest number of votes will fill the vacancy.
- 10. The number of votes will be recorded and retained for the duration of the term.

Please send questions to <u>education@aana.com</u>.

Revised Oct 2024