

## Ordering of Credentials

Credentials should be listed as follows:

- (1) Highest earned academic degree is listed first, followed by lower academic degrees if provided/desired.
  - a. Level one: doctoral degree, such as PhD, DNS, DNAP, and including MD
  - b. Level two: master's degree, such as MS or MBA
  - c. Level three: bachelor's degree, such as BSN or BS;
- (2) Licensure and/or certifications, such as CRNA, are listed next (with CRNA coming before any others, such as ARNP; RN should not be used with CRNA);
- (3) U.S. fellowship designations are listed next (such as FAAN);
- (4) Foreign fellowships or designations are listed last.

*For information about Military Rank/Title for military members of the AANA, please see below.*

Examples:

Juan Quintana, DNP, MHS, CRNA

Bruce Schoneboom, PhD, CRNA, FAAN

**NOTE:** The same rules will apply to credentials presented for non-CRNAs in AANA communications (academic degrees first, etc.).

## Military Titles and Service

- The abbreviation of a military title (also called grade or rank) should *precede* the name, and
- The abbreviation of a military service should *follow* the name

### Titles

U.S. Military titles (grades/ranks) should appear as follows:

- In the *Army*, *Navy* and *Coast Guard*, always abbreviate and use upper case
- In the *Air Force* and *Marines*, always abbreviate and use upper and lower case

### **Examples:**

- US Army General = GEN
- US Navy Captain = CAPT

- US Coast Guard Lieutenant = LT
- US Air Force General = Gen
- US Marine Corps Colonel = Col

### **Service**

U.S. Military service should appear as follows:

- Always use upper case
- In the Army, Army Reserve, National Guard, and Navy, the service branch should follow the healthcare organization, such as Army Nurse Corps.
- In the Air Force, USAF precedes the healthcare organization.

#### **Examples:**

- Army Nurse Corps, US Army = ANC, USA
- US Air Force, Nurse Corps = USAF, NC
- Medical Corps, US Navy = MC, USN

NOTE: The US Marine Corps does not have its own medical or nursing organization; healthcare is provided by the US Navy.

### **Examples of Full Use in Text, All Service Branches**

- GEN Joe Smith, PhD, CRNA, ANC, USA (i.e., Joe Smith, PhD, CRNA, is a general in the Army Nurse Corps of the US Army)
- CAPT Sue Williams, MD, MC, USN (i.e., Sue Williams, MD, is a captain in the Medical Corps of the US Navy)
- Col Bill Jones, MSN, CRNA, USAF, NC (i.e., Bill Jones, MSN, CRNA, is a colonel in the US Air Force Nurse Corps)