Template for Qualitative Studies-Based on:  
EQUATOR- SRQR

Checklist, please refer to <https://www.equator-network.org/reporting-guidelines/srqr/> for more information. Please mark N/A where the questions are not applicable, however, the study should meet most if not all of the criteria below.

Title

Concise description of the nature and topic of study, identifying it as qualitative or indicating the approach, ie grounded theory versus ethnography, etc or data collection method ie interview/focus group.

Comments:

Abstract

Summary of key elements of the study-background, purpose, methods, results and conclusions.

Comments:

Introduction

Description of the significance of the problem/phenomenon, and review of relevant theory. Clear problem statement.

Page number:

Comments:

Purpose

Purpose of the research questions and specific objectives.

Page number:

Comments:

Methods

Qualitative approach and research paradigm and rationale (very critical to discuss rationale for using the methodology)- grounded theory versus ethnography, case study, narrative research phenomenology, etc. and guiding theory if appropriate.

Page number:

Comments:

A discussion of the researcher(s)’ characteristics and reflexivity

Characteristics that may influence the research, personal attributes, qualifications, attributes, relationships with participants.

Page number:

Comments:

Assumptions

Assumptions and potential or actual interactions between researchers’ characteristics and the research questions, approach, methods, results or transferability.

Page number:

Comments:

Context

Setting/site, contextual facts, rationale

Page number:

Comments:

Sampling strategy

How and why the subjects, documents or events were selected; criteria for selection; criteria for when to stop further sampling and rationale (critical to provide rationale)

Page number:

Comments:

Ethical issues pertaining to subjects

Documentation of approval by and appropriate review board, and participant consent. Provide information on confidentiality and data security issues as appropriate.

Page number:

Comments:

IRB approval

Page number:

Comments:

Data collection methods

Type of data collected; details of collection procedures, start and stop dates of data collection, and analysis. Iterative process, triangulation of sources/methods, and modifications of procedures in response to evolving study findings, as appropriate (important to provide rationale).

Page number:

Comments:

Data collection instruments

Description of instruments, interview guides, questionnaires, and any devices used to record for data collection and if they changed over the course of the study.

Page number:

Comments:

Units of study

Number of relevant characteristics of the participants, documents or events included in the study and level of participation (may also be reported in the results section)

Page number:

Comments:

Data analysis

Process by which inferences, themes, etc were identified, developed, usually specifies a specific paradigm or approach with rationale (this is critical). Any techniques used to enhance trustworthiness and credibility of the data.

Page number:

Comments:

Results/findings

Synthesis and interpretation of main findings, inferences, themes; may include development of a theory or model or integration with prior research or theory. Evidence such as quotes, field notes, text excerpts, photos, etc to substantiate analytic findings.

Page number/diagram

Comments:

Discussion

Congruence or discrepancy with past work in the literature/scholarship-Short summary of main findings, explain how findings and conclusions connect to support and/or elaborate on or challenge conclusions of earlier scholarship.

Page number:

Comments:

Discussion

Discussion of scope of application/generalizability and any identification of any unique contribution or scholarship to the field.

Page number:

Comments:

Limitations

Trustworthiness and limitations of findings. Conflict of interest-potential source of or perceived influence on study conduct and conclusions, how they were managed (if any identified).

Page number:

Comments:

Funding

Sources of finding and other support.

Page number:

Comments:

Any Additional Comments